

**MINUTES OF THE SADDLEWORTH MEDICAL PRACTICE PATIENT PARTICIPATION GROUP MEETING  
HELD ON 9<sup>TH</sup> FEBRUARY, 2016 AT THE UPPERMILL SURGERY**

1. **Apologies** were received from Nicky Collins; Rod Lawson; Alma McInnes; Eamon O'Daly and Caroline Wallis. Vicki (I.T. specialist for practice) had been called to another meeting.
2. **Present:** Joyce Brown; Gillian Clarke; Carole Cressey; Joan Darke; Royce Franklin (Chair and Minutes); Tracy Jenkinson (Practice Manager) David Makin and Sue palfrey (Ex-Officio member).
3. **Guest Speaker** David McCallion introduced himself as the Community Capacity Builder. He said he had been in post since 1<sup>st</sup> April, 2015. His task was to assist any family or individual who needed support to take control of their lives. The referrals can come from anywhere including the Police, Ambulance Service, Citizens' Advice Bureau etc. It was his task to deal with people holistically. He has already talked to community groups. His role covers any age and some may already be supported in which case he would have a role to co-ordinate tasks. Members were asked to think of anyone who may need support or guidance. This could be someone who is anxious about life; is lonely; isolated or could be grieving about the loss of a family member. His task was on occasions analogous to that of a triage nurse in the Health Service who refers on to a third person. An Engagement Worker is likely to be appointed who will help the person referred to develop skills to help themselves. Housing, money, parenting, confidence, looking for work or merely wanting to improve an area of their life can be others who are referred. David can be contacted on 0161 770 6672. He says support can last for up to a year. David was thanked for his input.
4. **Minutes of the Meeting Held on 24<sup>th</sup> November, 2015** were accepted a true record.
5. **Matters Arising** (a)**Survival Guide** Sue has a modified form of the Guide in preparation with a member of the Saddleworth School. sue was congratulated on being appointed the Youth Development Officer for the whole of Oldham an it was pleasing Sue will be able to (b) **TV Screen** In the absence of Vicki it was not possible to pursue this item. (C) **Man Project** All copies have been distributed. The practice has brought 100 more – man kept asking for them. There have been no indications the project has had an effect on patients taking any action.(d) **Alterations** More is being done to the premises at Uppermill hence the time extension
6. **Action Plan for 2016** Chair had been to a doctors' meeting where the action plan had been discussed. A copy had been circulated to members and slight amendments were made. Final copy attached.
7. **Quality Care Commission** This will be before the end of March. About 2 weeks' notices will be given.
8. **Mark Drury Meeting of All P.P.Gs** Chair reported there had been 2 meetings of the group. The third was tomorrow evening. To date they have been poorly attended. The aim is to cross-fertilise ideas.
9. **Report on Care Group** Continues to run satisfactorily. Members who were able to attend were thanked towards making the event a success. Debbie Abrahams was present The group's A.G.M. will be in March.
10. **Dementia** Joyce mentioned that to help the PPG move forward with dementia awareness within their action plan she and Tracy the practice manager were planning to meet up to discuss what the practice has in place already, what could be introduced and then to come back with some realistic goals short and long term. Two events to enable more dementia awareness were brought to the attention of the PPG – that Joyce give a dementia friends session for the members of the PPG (she has taken the Dementia Friends Champion training

which enables her to do this). This was agreed in principle at the meeting, date and venue to be decided. Another important date for the diaries, Joyce had arranged for a company called Training2care to visit Saddleworth with their mobile virtual dementia tour – Friday 1<sup>6th</sup> Sep and Sat 1<sup>7th</sup> Sep – the van to be stationed in the smaller car park to the left of the bigger car park at Saddleworth pool. Thanks go to Oldham Council and Oldham Community Leisure for their help and support in this matter. There will be a total of 70 places over two days, Debbie Abrahams our local MP has been invited to attend. It is hoped that this event will be publicised and attended by staff of the medical practice and members of the PPG. Sessions can be booked on line [www.virtualdementiatour.co.uk](http://www.virtualdementiatour.co.uk) phone 01376 573999 and cost £25 per person (session lasts about 15 mins max).

11. **Newsletter** Nicky has various articles submitted to her. It was hoped to publish in time for the C.Q.C. visit.
12. **Methods of mobilising Clinical Engagement and Clinical Leadership in and around Clinical Commissioning Group.** The Chair had attended a meeting sat Ellen House looking at the design of services for the C.C.G.
13. **Saddleworth School** Sue has recently had training to deliver training on Teen mental health and has offered to deliver training to staff at Saddleworth school pastoral staff this training will be delivered to staff in April and will provided staff with tools and strategies to identify pupils who may need additional support to ensure good mental health. In addition Sue will also be delivering awareness sessions in school for parents around alcohol. Pupils at the school will be offered the opportunity to attend First Aid courses delivered by Oldham Community Leisure during the school holidays.
14. **Dates of Meetings for 2016: The Following were agreed: All Tuesdays at 1pm at Uppermill 12.4.16; 24.5.16; 19.7.16; 13.9.16 and 22.11.16. The last will include the A.G.M.**